

Waitlist Information

Santa Fe Recovery Center (SFRC) maintains a waiting list for individuals who cannot be admitted to treatment when a bed is not available. To ensure a smooth process for admission, see below for information on what is required of you when your name is added to the waiting list and what is required when you are contacted by an SFRC intake team about admission.

- You must provide a working telephone number and email so that an intake team member can reach you when a bed becomes available.
- A member of the intake team will contact you when a bed is available. The intake team must speak with you directly.
- If the intake team is unable to reach you directly, you will receive a voicemail or text message. You must respond to the message directly by calling 505 471 4985 within 24 hours. Do not text your response or ask someone to call on your behalf.
- If you do not respond within 24 hours, SFRC will contact the next person on the waiting list. If you do not respond within 7 days, your name will be removed from the waiting list. To have your name restored to the list, you must contact an intake team member.
- If you have been hospitalized or incarcerated since the date you were put on the waiting list, you must advise the intake team. Additional medical records will be required before you can be admitted to treatment. Without these records you cannot be admitted to treatment.
- The intake team will advise you of your appointment date and time for final medical clearance before admission to treatment. You must be on time for your scheduled appointment.
- Start getting your affairs in order: make arrangements for children, pets, your job, etc. so you are ready to be admitted on the day of your scheduled appointment.
- You should bring the following items with you to your scheduled appointment if you can:
 - All prescribed medications, including medications you may not be taking currently.
 - A limited amount of clothing and personal items to take into treatment. Storage space is limited, do not bring more than items listed on the “what to bring into treatment list” provided by the intake team.
 - Do not bring in valuable items, SFRC will not be held responsible for any of these items.
 - While in treatment, you are not permitted access to cell phones or laptops.
- Before you see the doctor for medical clearance, you will meet with an intake team to review your personal information. The medical team makes the final determination regarding admission to treatment. When you are admitted, SFRC will transport you to the appropriate facility to begin your treatment.
- If you are not admitted to treatment, every effort will be made to refer you to the appropriate level of care.